

**Dr. Ghali College, Gadhinglaj**  
**Internal Quality Assurance Cell (IQAC)**  
**Minutes of Meetings Held on 26<sup>th</sup> October 2021**

The meeting of members of IQAC, Dr. Ghali College, Gadhinglaj was held in the faculty room on Tuesday 26<sup>th</sup> October 2021 at 11.00 am. Following members were present in the meeting.

Sr.No.	Name	Representative of	Designation	Present /Absent
1	Dr. M. R. Patil	Principal	Chairman	Present
2	Dr. Satish Ghali	Management Representative	Member	Present
3	Shri. A.B. Undare	Teacher Representative	Member	Present
4	Shri.V.S. Atigre	Teacher Representative	Member	Present
5	Mrs. Dr. S.A. Arabole	Teacher Representative	Member	Present
6	Dr. N. K. Shelake	Teacher Representative	Member	Present
7	Dr. N.B. Masal	Teacher Representative	Member	Present
8	Shri. R. S. Savekar	Library Representative	Member	Present
9	Shri. H.B. Panhalkar	Administration Representative	Member	Present
10	Shri. R. D. Patil	Administration Representative	Member	Present
11	Shri. Sachin Kodoli	Alumni Representative	Member	Present
12	Adv. Sanjay Desai	Local Society Representative	Member	Absent
13	Dr. Kiran Magdum	Industrialist Representative	Member	Absent
14	Dr. S. A. Masti	IQAC co-ordinator	Secretary	Present

**1.1: Welcome by Principal:**

Initially Principal Dr. M.R. Patil Welcomed all the respective members of IQAC .

**1.2: Tribute to the past members of IQAC**

Tribute to the past IQAC members by One minute silence for past members of IQAC Shri. G.D. Ghali and Shri. Bhairu Salape as requested by Dr. S.A. Masti, IQAC Co-ordinator.

**1.3: Request for addition of new IQAC members**

Principal Requested all the members of IQAC of Dr.Ghali College, Gadhinglaj to add few members in the committee which were replace past members. The names suggested are

- 1) Shri. Shankar Magdum as Parent Representative
- 2) Shri. Sunil Hatti as Employers Representative
- 3) Miss. Muskan Naikwade as Student Representative

All the members are unanimously accepted their request.

#### **1.4: Reading and confirmation of minutes of last IQAC meeting**

Minutes of previous meeting of IQAC held on 15<sup>th</sup> November 2020 were read by Secretary and they were confirmed by all members. All the members unanimously approved the all the minutes.

#### **1.5: Discussion on Current Status and Perspective plan of the institution**

Principal Dr. M.R. Patil presented details of current status and pfuture perpective plans of the institutes in Following points

- a) Various University Committees visited to the institution and their remarks
- b) Syllabus completion reports and other activities of 2020-21 academic year like meetings held with staff, non teaching and stakeholder etc.
- c) MoU and collaborations made and future plans
- d) Helping hand for Minority, poor and PWD students.
- e) Survey of existing and new building, Lab under construction.
- f) Addition of New Courses and Programme.
- g) Timing of each courses to accommodate the maximum use of infrastructure
- h) Purchased new equipments and other for development
- i) Teacher appointment required and filled in details and students enrollment for the year 2021-22.
- j) Status of 2(f) and 12 (B) of Science and other programme and courses.
- k) Future two year plan of the institution like Class room management, College gate, Solar Plant, green campus A&A Audits, Gender Audit, **fully dynamic Website** etc and various academic activities like Staff training, Seminars/conference, participation AISHE, NIRF etc.

All the points were discussed in detail and approved for implementation in upcoming academic year.

#### **1.6 : Detail Presentation of AQAR 2019-20 using PPT**

The AQAR of the academic year 2019-20 was presented in front of IQAC using PPT by Dr. S.A. Masti IQAC Co-ordinator and appeal all the members to give permission to final submit the AQAR. All the members provided their support and finalized the AQAR.

### **1.7 : Major achievements and modifications for Criterion I**

Shri. S.N. Janvekar presented Major achievements and suggestions for development from the Feedback taken by the Stakeholders, Students, parents, Alumni and Employer. All the feedback received were discussed and approved in the meeting.

### **1.8 : Review of Academic activities**

Miss .S.A. Arbole and Dr. K.N Patil have taken Review of Academic activities, results and action plan for improvements. They also discussed about Entry level test and Internal examination and implementations strategy for outcome of PO and CO,s Result analysisetc. All the members are supported them for these new developments. Dr. K.N. Patil also presented the detailed report on SSS and feedback received. Members of IQAC unanimously accepted all the feedback and requested to initiate all these in the next academic year to Principal.

### **1.9 : Status of research project funds and publications**

Dr. D. N. Waghmare presented the Criterion 3 for discussion and put status of research projects and funds. Also He presented the information about the Research publication. He pointed out that there were no funds received from any funding agencies but numbers of research papers increased by staff members. All the members appeal to Principal to look into this and appel all the staf to apply for funding projects.

### **1.10: Library achievements and Future plans**

Shri. R.S. Savekar presented the perspective plan of Library and its working, facilities in the Library , new initiatives due to COVID-19 Pandemic situation how Library works for students and as well as Satff. All the members are appreciated their work and also entrusted on the future plans of the Library committee.

### **1.11: Gymkhana achievements and Future plans**

Shri. Atigre presented the achievements and future plans of Gymkahna committee and also expressed very less performance in the year 2020-21 due to COVID-19 and also hope to increase the activities and participation in next academic year. Mmembers of IQAC supported him and ask them to organize Zonal and interzonal completion in the college.

### **1.12 : Presentation of Academic calendar 2021-22**

The discussion was done to prepare Academic Calendar 2021-22. The programmes to be held month wise was finalized and finally the Academic Calendar for the year 2021-22 was unanimously accepted according to new norms as per Shivaji University Guidelines. The calendar is given here.

## **Dr. Ghali College, Gadhinglaj**

### **Internal Quality Assurance Committee (IQAC)**

#### **Academic Calendar of the year 2021-22**

<b>Month /Year</b>	<b>Activities</b>
<b>October 2021</b>	<ol style="list-style-type: none"> <li>1) Admission process for the academic year 2021-22</li> <li>2) Entry level test for First year students to identify slow and fast learners.</li> <li>3) Workload Syllabus distribution as per UGC and Government of Maharashtra.</li> <li>4) IQAC meeting (Including Budget planning).</li> <li>5) Recruitment of required number of teaching and non Teaching posts as per rules.</li> <li>6) Preparation of Department wise and Individual Time table.</li> <li>7) Meetings and Planning of various working Committees.</li> <li>8) Parent Teacher meeting.</li> <li>9) Installation of solar power plant.</li> </ol>
<b>November 2021</b>	<ol style="list-style-type: none"> <li>1) Welcome function of all first year students.</li> <li>2) Induction programme for First year students</li> <li>3) Starting of Research projects of students in collaboration with Industry/NGO/University /Academia etc.</li> <li>4) Bridge courses and Guidance of various scholarships.</li> <li>5) Starting of various skill/career oriented courses.</li> <li>6) Admission to competitive exam cell and Guidance.</li> <li>7) Enrollment of students to NCC , NSS and Cultural programme.</li> <li>8) Wall paper and cultural activities.</li> <li>9) NSS and NCC activities.</li> </ol>
<b>December 2021</b>	<ol style="list-style-type: none"> <li>1) AIDS awareness campaign.</li> <li>2) Submission of first term examination forms.</li> <li>3) Study tour for science students.</li> <li>4) Celebration of days, Cultural Events etc</li> <li>5) Entrepreneurship Development Programme (EDP)</li> <li>6) Annual Sports competition</li> <li>7) Gathering and cultural festival.</li> </ol>

	<ol style="list-style-type: none"> <li>8) Solid waste management through Vermi compost.</li> <li>9) Participation in Dr. Ghali Samaj Bhushan Award programme.</li> </ol>
<b>January 2022</b>	<ol style="list-style-type: none"> <li>1) Day celebrations by cultural committee.</li> <li>2) Student seminar.</li> <li>3) Participation in District level Youth Festival</li> <li>4) Submission of home assignments/Internal Examination.</li> <li>5) Conducting MCQ test</li> <li>6) Oral Examinations</li> <li>7) Conducting practical examinations</li> <li>8) Commencement of first term examination</li> <li>9) Sensor based energy conservation.</li> <li>10) Use of LED for power saving.</li> </ol>
<b>February 2022</b>	<ol style="list-style-type: none"> <li>1) University level Youth Festival</li> <li>2) MoU activity</li> <li>3) Assessment of answer sheets</li> <li>4) NCC annual training camp.</li> <li>5) Participation in One act play state level competition</li> <li>6) Participation in Various types of Rallies and street plays</li> <li>7) COC Courses</li> <li>8) Celebration of National Science Day.</li> </ol>
<b>March 2022</b>	<ol style="list-style-type: none"> <li>1) Announcement of results by SUK</li> <li>2) Redresses of grievances, if any</li> <li>3) Arrangement of group discussion</li> <li>4) Organization of role play events</li> <li>5) NSS camp.</li> <li>6) Annual Sports competition</li> <li>7) Gathering and cultural festival.</li> <li>8) Organization of National Seminar/Conference/workshop/symposium</li> </ol>
<b>April 2022</b>	<ol style="list-style-type: none"> <li>1) Redresses of grievances, if any</li> <li>2) Arrangement of group discussion</li> <li>3) Organization of role play events</li> <li>4) Completion of practicals</li> <li>5) Submission of second term examination forms</li> <li>6) Conducting industrial visits</li> <li>7) Arrangement of Quiz competition</li> <li>8) Submission of individual and group projects</li> <li>9) Internal examination- MCQ, Home Assignment/Seminar</li> </ol>

<b>May 2022</b>	<ol style="list-style-type: none"> <li>1) Celebration 1<sup>st</sup> May Maharashtra Foundation Day.</li> <li>2) Organization of Campus interview</li> <li>3) Conducting practical examinations</li> <li>4) Conducting oral examinations</li> <li>5) Redresses grievances if any</li> <li>6) Farwell function for all last year students</li> <li>7) Online Feedback submission.</li> <li>8) Commencement of theory examinations.</li> <li>9) AQAR Report Writing</li> </ol>
<b>June 2022</b>	<ol style="list-style-type: none"> <li>1) Project completion.</li> <li>2) Announcement of results by SUK</li> <li>3) Preparation and submission of Individual, Departmental and Committee files to IQAC and NAAC Steering Committee.</li> <li>4) IQAC Meeting</li> <li>5) CDC meeting.</li> <li>6) Academic Diary / Committee files &amp; Annual Report Submission.</li> <li>7) Submission of API and Catalogs.</li> <li>8) Admission Committee meeting.</li> <li>9) AQAR Submission to NAAC.</li> </ol>

### **1. 13: Guidance for improvement and Development**

Finally the Management Representative and Executive Director Dr. Satish Ghali remarks on overall performance and guided for Guidance for improvement and also put future plans of Development of New infrastructure by Vidya Prasarak Mandal.

### **1.14: Any other matter by the permission of Chairman.**

No any other points were raised by any committee members.

**Hence finally meeting was over with vote of thanks.**

**Dr. S. A. Masti**

**IQAC Co-ordinator**

**Dr. Ghali College, Gadhinglaj**

**Dr. M.R. Patil**

**Principal**

**Dr. Ghali College, Gadhinglaj**